

ONLINE PROFESSOR CERTIFICATE PROGRAM

February 7, 2007

PURPOSE and SPONSORS

This program has been developed to provide faculty development opportunities which facilitate optimum student learning in fully online courses—whether students reside in physical proximity to an FCCJ campus or at remote sites. The program is sponsored by the Center for the Advancement of Teaching and Learning, Florida Community College University (FCCU), Organizational Learning Services, and the Office of the Executive Vice President. It is under the direction of Organizational Learning Services.

ELIGIBILITY and CERTIFICATE

This special certificate program is open only to FCCJ full-time and adjunct faculty. It requires a commitment of approximately 48 hours for completion of the training, plus nine (9) hours service as an Online Mentor or other specialist for other FCCJ faculty following completion of the training. Upon completion of the 48 hours of training plus the 9 hours service, the College will provide a Certificate from Professional Development for Instructional Technology. In addition, faculty will receive other benefits as noted below.

CREDIT FOR PRIOR TRAINING/SKILLS DEVELOPMENT

Faculty who have previously completed some of the required courses or who have attained the skills in other ways may receive credit towards the Certificate by presenting appropriate documentation. FCCU will have sole authority to accept or reject requests for credit for prior training. *In no case* will credit be awarded for the mentee or mentor online experience requirements.

TRAINING PROGRAM/COURSES

Training programs are completely online and are provided fall, spring and summer sessions. Training includes the courses listed below, which provide skills in the online course development platforms supported by the College, knowledge and skills in applying the results of learning and motivation research to online learning (pedagogy/andragogy), and mentored online learning experiences. Faculty must have received training (or demonstrate working knowledge) of Word, PowerPoint and Outlook before applying for this program.

Developing Interactive Web-Based Courses—15 hours. Basic orientation to online pedagogy/andragogy. Includes an introduction to instructional design and uses of mastery, cooperative and constructivist learning and development of learning communities. Faculty must complete a capstone requirement by developing a syllabus for an online course using the interactive methods modeled in the CREating Optimum Learning Environments (CREOLE) course.

Blackboard—12 hours. Orientation to use of platform in online course development and applications of platform to meet specific online course development needs.

Multimedia—6 hours. **Basic applications of multimedia** with emphasis on learning objects.

Capstone--Creative Online Course Development and Teaching—6 hours. This workshop provides faculty with an orientation to the resources available through the College to support online course development and teaching. It is presented both online and face-to-face. In the latter, full-day session, nationally-known educators and other guest speakers present world-views of online learning. *Persons enrolled in the Certificate program must have completed or received a waiver for platform courses (Blackboard), multimedia and Developing Interactive Web Based Courses PRIOR to completing the Capstone Course in order to receive credit for it.*

Mentored Online Learning Experience—a total of 9 hours mentored online teaching experience. This experience needs to be gained during the initial online course taught following the completion of the above courses. Mentoring is provided by faculty colleagues who have completed the training in the program and have served as a mentee. *In no case will credit be awarded by FCCU for the mentored online experience requirement.*

Serving as Online Mentor—Faculty are required to serve as an Online Mentor or other specialist for 9 hours during one term for other faculty who are completing the training leading to the Certificate.

UPON COMPLETION OF THE ABOVE, FACULTY RECEIVE A CERTIFICATE SIGNED BY THE COLLEGE PRESIDENT. IN ADDITION:

1. Adjunct faculty receive an honorarium of \$500.
2. The campus academic department of the full-time faculty member who has received the Certificate receives a \$500 Credit Award—to be used for any of the following pertaining to their academic field or online learning: software; books; attendance at professional conferences; costs of professional development outside FCCJ; or costs of experimental educational projects.