

# Transfer Advising Sheet for Business Administration Program

Florida Community College at Jacksonville  
Associate of Arts Degree

Articulated Program with Columbia College  
Bachelor of Arts or Bachelor of Science Degree in Business Administration

This transfer institution has agreed to accept the specified associate's degree from FCCJ. The FCCJ graduate will be accepted at the junior level, and is required to complete the equivalent of two years of full-time coursework to complete the specified bachelor's degree.

It is very important to make sure that your Program of Study at FCCJ is Associate of Arts. If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

**Upon graduation from Florida Community College, Columbia College (CC) will accept up to 81 credits from the AA degree towards the BA/BS Business Administration.** Students will complete a minimum of 39 upper-division semester credit hours from Columbia College to graduate with a Bachelor of Arts or Bachelor of Science Degree in Business Administration.

## General Education Notes:

- Please review the Florida Community College Catalog for General Education Requirements (GER).
- CLAST (College Level Academic Skills Test): The CLAST is a graduation requirement for the associate in arts degree in the community college system of Florida. Passing all four subsets of the CLAST exam, or satisfying a CLAST exemption, is a requirement for meeting the associate of arts degree graduation requirement.
- The state foreign language requirement does not apply to students transferring to Columbia College.
- All General Education courses require a grade of "C" or above.

## Prerequisite and Elective Notes:

- All prerequisite courses require a grade of "C" or above.
- A major prerequisite course may satisfy both FCCJ General Education Requirements and CC Major Prerequisites. Please review the General Education Requirements and talk with an advisor.
- Electives must have AA notation at the end of the course description in FCCJ catalog.

## Other Notes:

- No more than 81 semester hours can be transferred to Columbia College.
- Students must complete a minimum of 24 of the last 60 semester hours of Columbia College courses to satisfy the Columbia College residency requirement.
- If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

**Please check with a Florida Community College advisor or counselor for more information.**

FCCJ: Open Campus, Learner Support Center: (904) 646-2300  
Downtown Campus, Counseling and Advising Office: (904) 633-8212  
Kent Campus, Counseling and Advising Office: (904) 381-3611  
North Campus, Counseling and Advising Office: (904) 766-6700  
South Campus, Counseling and Advising Office: (904) 646-2424  
CC: Jacksonville campus: (904) 778-9769

**For a list of the courses that Florida Community College graduates will complete at the transfer institution, please visit the website of the transfer institution for more information about the program.**