

Transfer Advising Sheet for Business Administration Program

Florida Community College at Jacksonville
Associate of Applied Science Degree in Business Administration (Management Track)

Articulated Program with Nova Southeastern University
Bachelor of Science in Business Administration

This transfer institution has agreed to accept the specified associate's degree from FCCJ. The FCCJ graduate will be accepted at the junior level, and is required to complete the equivalent of two years of full-time coursework to complete the specified bachelor's degree. The following chart shows the specific courses that the FCCJ student is required to take to meet the guidelines of the articulation agreement with the transfer institution.

It is very important to make sure that your Program of Study at FCCJ is Associate of Applied Science in Business Administration. If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

FCCJ Curriculum

General Education Requirements to be taken at FCCJ as part of AAS Business Administration degree

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
ENC 1101	English Composition I	GE	G (W)	3
XXXX	Select Mathematics from AAS General Education Requirements	GE	G (M)	3
INP 1390	Human Relations in Business and Industry	GE		3
ECO 2013	Principles of Economics I	GE, PR		3
XXXX	Select Humanities course from AAS General Education Requirements**	GE	G (W)	3
Total Hours				15

** If student takes LIT 2100 at FCCJ, it may satisfy the NSU Humanities General Education requirement.

Required Professional Courses

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
GEB 1011	Introduction to Business			3
MAN 2021	Principles of Management	PR		3
MAR 1011	Principles of Marketing			3
BUL 2131	Business Law I – The Legal Environment of Business	PR		3
OST 2335	Applied Business Communications			3
ACG 2021	Financial Accounting*	PR		4
CGS 1100 Or CGS 1570	Microcomputer Applications for Business and Economics* Or Microcomputer Application Software	PR		4 Or 3
MAN 2582	Introduction to Project Management			3
OST 1581	Professional Development in the Work Environment	PR		3
MAN 1943	Internship	PR		3
Total Hours				30

*NSU will only accept 3 of the 4 credits for this FCCJ course, but will transfer the extra credit hours in as elective hours.

Professional Electives (selected to satisfy NSU requirements)

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
CGS 2554	Introduction to e-Business*			4
FIN 2000	Principles of Finance			3
ACG 2071	Managerial Accounting	PR		3
MAN 2300	Human Resource Management			3
BUL 2242	Business Law II			3
MAN 2125	Supervision and Performance Management			3
Total Hours				19

TOTAL FCCJ HOURS**64**

*NSU will only accept 3 of the 4 credits for this FCCJ course.

General Education Notes:

- Please review the Florida Community College Catalog for General Education Requirements (GER).
- Students will complete additional General Education courses at NSU. Students must meet the NSU General Education Requirements. It may be possible to complete some of these at FCCJ after completion of the AAS degree. Please check with your NSU advisor.
- CLAST (College Level Academic Skills Test): The CLAST graduation requirement does not apply to associate of applied science students transferring to Nova Southeastern University.
- Foreign Language Requirement does not apply to students transferring to Nova Southeastern University.
- All General Education courses require a grade of "C" or above.

Prerequisite and Elective Notes:

- All prerequisite courses require a grade of "C" or above.
- A major prerequisite course may satisfy both FCCJ General Education Requirements and NSU Major Prerequisites. Please review the General Education Requirements and talk with an advisor.

Other Notes:

- Students must complete the Information Literacy Assessment requirement prior to graduation from FCCJ.
- Qualified students will have earned a grade point average of **2.0** and will have completed the AAS Business Administration degree (Marketing Management) (a minimum of 64 semester hours) before transferring.
- NSU will accept 63 of the 64 hours of the AAS degree for transfer into the BS Business Administration degree. No more than 90 semester hours of credit may be transferred toward completion of the degree requirements at NSU.
- Courses in which students have earned a grade of "C" or higher will be accepted for transfer. A limited number of courses with grades of "D" may be transferred as determined by NSU. Additionally, if a student receives a grade of "D" in a required writing or mathematics course, or in a course that is a prerequisite or requirement in the major, the course must be repeated for graduation.
- Students who complete their FCCJ course work under the terms of the catalog in effect during the term of their registration must graduate within five years or they will automatically be reassigned to the catalog in effect during their fifth year.
- If you do not plan to transfer to this specific transfer institution, please follow the Program of Study, as specified in the College Catalog.

Please check with a Florida Community College advisor or counselor for more information.

FCCJ: Open Campus, Learner Support Center: (904) 646-2300
 Downtown Campus, Counseling and Advising Office: (904) 633-8212
 Kent Campus, Counseling and Advising Office: (904) 381-3611
 North Campus, Counseling and Advising Office: (904) 766-6700
 South Campus, Counseling and Advising Office: (904) 646-2424
 NSU: Admissions Office: (800) 338-4723 ext 8000

For a list of the courses that Florida Community College graduates will complete at the transfer institution, please see the chart below. Please visit the website of the transfer institution for more information about the program.

NSU Curriculum

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NSU General Education Requirements

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
XXXX	Select from NSU Composition General Education Requirements	GE		3
MATH 3020	Applied Statistics	GE		3
XXXX	Select ARTS, HIST, HUMN, LITR, PHIL, SPAN, WRIT	GE		3
PSYC 2330	Interpersonal Communication	GE		3
ECON 2020	Principles of Macroeconomics	GE		3
SPCH 1010, 2020, or 2030	Select from NSU Speech General Education Requirements	GE		3
XXXX	Select NSU Natural/Physical Science from General Education Requirements	GE		6
XXXX	Select from NSU General Education	GE		3
Total Hours				27

** If student takes LIT 2100 at FCCJ, it may satisfy the NSU Humanities General Education requirement.

NSU Business Administration Major Requirements

Course Number	Course Title	Requirement Met General Ed/Prerequisite	Gordon Writing/Math	Semester Hours
BUSS 3550	Introduction to International Business			3
BUSS 4610	Business Research Methods			3
BUSS 4880	Business Strategy and Policy			3
FINC 3010	Corporation Finance			3
MGMT 3660	Management Information Systems			3
MGMT 3880	Operations Management			3
MGMT 4160	Human Resource Management			3
MGMT 4170	Organization Behavior			3
MRKT 3050	Marketing Principles and Applications			3
Total Hours				27[^]

TOTAL NSU HOURS FOR BS DEGREE

54[^]

TOTAL DEGREE REQUIREMENTS

120

[^] Total number of open electives will depend on selection of general education courses.